

Airport Advisory Commission



MINUTES

March 12, 2026 3:00 p.m.

International Stearman Community Center, Stearman Building, Second Floor

1. Call to Order

The meeting was called to order by Aaron Repp at 3:03 p.m.

2. Roll Call:

Present

Aaron Repp (Chairperson)

David Christensen

Ken Springer (KCAP Rep)

Phillip Wolford (FBO Rep)

Greg Saul (Council Liaison)

David Carlton

Ex-Officio

Aaron Gavin (Director of Public Works)

Absent

Don Miles (Director of Parks & Recreation)

Greg Saul (Council Liaison)

Public Members in Attendance

Dave Scharfenberg

Toby Myers

Jacob Denning

3. Approval of Minutes: February 19, 2026, Meeting

The minutes were not available for approval as of the meeting. They will be sent out for approval prior to the next meeting.

4. Updates and Reports:

a. FBO Update (Phillip Wolford)

Phillip Wolford provided an update stating some holes needed to be filled in on the grass runway and reminded the Commission about the code on the Stearman Hangar door. He also stated that they were preparing for flying season.

b. Airport Manager Update (Aaron Gavin)

Aaron Gavin provided the Airport Manager update and provided the Commission with a report from Virtower that showed the operations at the airport since the Virtower equipment had been installed. Aaron also provided an update on the solar farm stating that the company was starting to do some staking and layout of the location. They are still anticipating starting on the project this Summer.

Aaron also provided an update on the fuel farm and parking lot project. The fuel farm contractor is waiting on shop drawing approval and no preconstruction meeting has been

set up yet. No preconstruction meeting or start date has been determined for the parking lot project, but it is anticipated that it will begin later this Spring as weather allows. City staff have an agreement with Amp Electric to complete the City's portion of the electric work to relocate the transformer in the parking lot. They will be working with Ameren to complete the relocation of the transformer soon.

c. Airport Maintenance Update (Don Miles)

No update

5. Old/Tabled Business:

a. Proposed Hangar Land Lease discussion – Donovan Godsil

Aaron Gavin stated that he had not had any further discussion with Mr. Godsil and no new information to present or discuss.

b. Proposed Hangar Land Lease discussion – Midwest Custom Ag

Aaron Gavin provided an exhibit showing the available hangar space with required offsets along the apron. He stated that a meeting was held with Midwest Custom Ag, and they are concerned with the spot on the very south end due to the amount of fill needed. They want to focus on the area where the existing maintenance building sits north of the fuel farm. The Commission discussed this location and what would be required if they were to locate there. With the operation that they have and the building size that they are proposing, the Commission agreed the very south end would be a better fit. However, if that would not work for them, it would be agreeable to allow them on the other site. Ken Springer stated that he was in favor of trying to get the deal in front of us done to spur development. It was agreed that 100'x80' with an 18' door should be the minimum size allowed in this area.

There was discussion on Midwest Custom Ag potentially wanting to have their own fuel. Jet Air has some concerns on the effect on fuel sales. The City could still charge a flowage fee for the fuel under a separate agreement with Midwest Custom Ag. Aaron Repp brought attention to Grant Assurance 22 and that they may have a right to have their own fuel. Aaron Repp also asked if the lease would be the same as the one we approved. Aaron Gavin stated that we would need to review the lease and potentially make changes if needed.

6. New Business:

None

7. General Discussion of other Airport Related Topics

Aaron Repp provided information on the upcoming Young Eagles Rally to be held April 12th. There will be free rides for kids ages 8-17.

8. Citizen Comments

None

9. Next Meeting: The next scheduled meeting will be Thursday, April 16, 2026 at 3:00 p.m.

10. Adjournment: A motion was made by Ken Springer seconded by David Christensen, to adjourn the meeting at 3:51 p.m.